



Jobs Australia



## Working for a fair and equitable Australia

Jobs Australia is the national peak body for nonprofit organisations that assist unemployed people to get and keep jobs. Jobs Australia is the largest network of employment and related providers in Australia. We are proud to be fully funded by and accountable to our members.

Jobs Australia provides an independent voice for our members who range from large charitable organisations to small local community-based agencies. We help our members to make the most effective use of their resources to promote the need for services and support that will help unemployed people to participate fully in society.

## MEMBERSHIP SERVICES

Jobs Australia membership services are designed to be responsive to the needs of our members and to contribute to their capacity to succeed in increasingly complex and demanding program delivery environments. Our services are regularly reviewed and developed to ensure they stay relevant to our members' needs.

## POLICY: CONSULTATION, REPRESENTATION & ADVOCACY

Jobs Australia's Policy Team provides advice, information and assistance to members on a wide variety of program, operational and management issues. We offer timely analysis and commentary on key policy, program and operational issues.

Jobs Australia provides the nonprofit employment and related services sector with strong and effective representation in our own right, through regular consultation with members, and through alliances and partnerships with other relevant peak organisations and bodies. We represent our members on a range of government advisory and consultative bodies and are influential in a number of national community and nonprofit forums.

Policy development at Jobs Australia is directed at finding and recommending the most effective ways to get disadvantaged people into jobs on a sustainable basis, and by doing so, ending the poverty and hardship caused by unemployment.

## BUSINESS SUPPORT

Our tender advice and review services are designed to enhance your organisation's chances of success in a competitive market. We provide advice and assistance to members dealing with operational and management challenges.

## NONPROFIT MANAGEMENT AND GOVERNANCE

We provide information, advice and representation on matters including compliance with taxation, regulatory and other legal requirements.

## BLANKET COVER INSURANCE PROGRAM

Our Blanket Cover Program provides competitively priced and comprehensive insurance cover that is tailored to the particular needs of nonprofit employment and related services providers. The Blanket Cover Program includes cover for Combined Public and/or Products Liability, Personal Accident, Fire and Perils, Combined Risks and Fidelity Guarantee, Professional Indemnity, and Directors' and Officers' Liability.

The Blanket Cover Insurance Program is currently undertaking a review that incorporates greater member perspective on both the program and the improvements that might be made. One initiative for the 2013/14 financial year will be research into aggregating member's Work Cover spend to see if a national carrier might assist with both price and terms of cover, and where legislation restricts these, provide some other additional benefits that are relevant and necessary.

See the Blanket Cover brochure for more information.

## INDUSTRIAL RELATIONS ADVICE AND HUMAN RESOURCE MANAGEMENT

The industrial relations environment continues to add to the challenges facing our members. The Jobs Australia IR Team continues to provide quality advice for employers, informed by our in-depth understanding of the realities of the employment services sector.

The IR service is part of the Jobs Australia suite of member services. Contact us for advice and representation regarding:

- Employment contracts and award entitlements
- Managing performance, misconduct, ill health and restructuring
- Formal disputes such as unfair dismissal or general protections claims;
- Enterprise bargaining.

There is more to managing a workforce than just the rules set out in an award. We also provide consultancy and training around good HR practice, tailored to the needs of nonprofit community organisations. We provide professional human resource management and industrial relations advice to our members. Our industrial relations advisers know and understand the unique features of our members' operating environment.

We provide:

- Up-to-date award and pay rate information;
- Regular industrial relations bulletins;
- Representation in negotiations on enterprise bargaining and other employment matters; and
- Free advice and assistance for the first two hours on industrial disputes or unfair dismissal claims.

## JOBS AUSTRALIA CEO FORUM, SYDNEY 2012



OUR MISSION IS TO CONTRIBUTE TO A MORE EQUITABLE AUSTRALIA THROUGH

Representing community-based employment and related services organisations.

REPRESENTATION

Strengthening the capacity of our members, and of the communities and individuals they serve.

STRENGTHENING CAPACITY

Promoting better understanding of the needs and interests of disadvantaged unemployed people.

UNDERSTANDING NEEDS

SUSTAINING EMPLOYMENT

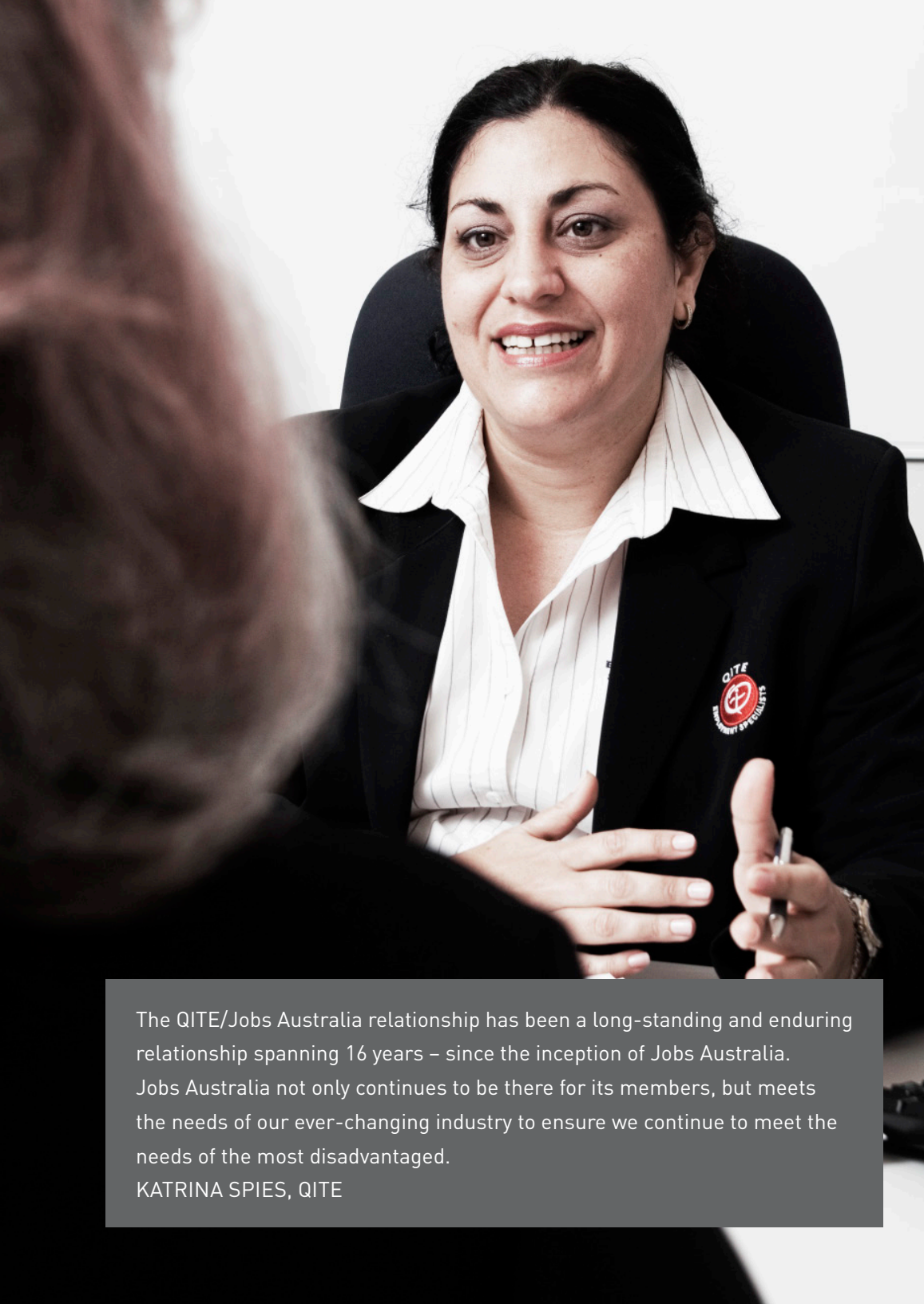
Supporting program, policy and practice development that results in sustainable employment outcomes for disadvantaged unemployed people who have the ability to work.

FINANCIAL VIABILITY

Ensuring the financial viability of our members in delivering contracts for DEEWR and other agencies.

INDUSTRIAL RELATIONS ADVICE

We provide our members with support and advice concerning the complex industrial relations system.



The QITE/Jobs Australia relationship has been a long-standing and enduring relationship spanning 16 years – since the inception of Jobs Australia. Jobs Australia not only continues to be there for its members, but meets the needs of our ever-changing industry to ensure we continue to meet the needs of the most disadvantaged.

KATRINA SPIES, QITE

## PUBLICATIONS AND RESEARCH

Our publications showcase the work of members and the operational challenges they face. We undertake research on topical and relevant social and program policy as well as practice issues.

## RESOURCE MATERIALS AND INFORMATION SERVICES

We produce a range of information and resources that support service delivery, governance, management and practice development. Our members-only website and e-newsletter keeps members well-informed.

## NETWORKING

We connect members through our facilitation of a wide-range of networks. Our lively annual National Conference enables members to hear from the best and develop friendships with peers

## OTHER MEMBERSHIP BENEFITS

- Discounts on Microsoft and Adobe software products;
- Discount on Qantas Club membership;
- Discounted job vacancy advertising with JobSeeker and Infoxchange websites.

## ELIGIBILITY

Your organisation may be eligible for Jobs Australia membership if:

- you are an incorporated nonprofit organisation operating in Australia; and
- you deliver services or programs to assist unemployed people to get and keep jobs.

## HOW TO JOIN

Download the application form from [www.ja.com.au](http://www.ja.com.au)

## CONTACT US

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